



## VOLUNTEER APPLICATION FORM

430 North Second Street, Poplar Bluff, Missouri 63901 573-686-8645

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Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Secondary Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Employed by/Student at: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

SELECT AREA(S) OF INTEREST (Circle all that apply)

Adult Sports

Educational Programs

Park Maintenance

Aquatics

Fundraising Events

Special Events

Community Gardens

Outdoor Recreation

Youth Sports

Please tell us more about you! List any experience you have had as a volunteer: List any special skills or knowledge that you have:

\_\_\_\_\_  
\_\_\_\_\_

When and how often are you available?

1-2 times per week

1-2 times per month

1-2 times per quarter

Other: \_\_\_\_\_

Preferred days: MON TUES WED THURS FRI SAT SUN

Preferred times: morning afternoon evening

*All volunteer applicants must provide two references and satisfactorily pass a criminal background check prior to being assigned.*

Please list references below:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_



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### 1. **Volunteer Responsibilities:**

As a volunteer, I understand the following items are expected of me: 1) Maintain the integrity and professionalism of Poplar Bluff Parks and Recreation, especially when interacting with the park users, visitors, and the public. 2) Be punctual and notify the volunteer coordinator of absences. 3) Take breaks when needed, keep hydrated, wear sunscreen and dress appropriately for the weather. 4) Comply with training, dress code, attendance, and safety requirements. 5) Accept the guidance and direction of your supervisor or parks/rec staff. 6) Ask questions when further clarification or direction is needed.

### 2. **Volunteer Acknowledgement**

As a volunteer, I understand that: 1) I will not receive any compensation as a parks/rec volunteer and volunteers are not considered city or parks/rec employees. 2) Volunteer service is not creditable for leave accrual or any other employee benefits. 3) Either Poplar Bluff Parks and Recreation or I may cancel this agreement at any time by notifying the other party. 4) All publications, films, slides, videos, artistic or similar endeavors, resulting from my volunteer services as a parks/rec volunteer will become the property of Poplar Bluff Parks and Recreation, and as such, will be in the public domain and not subject to copyright laws. 5) I understand that I will be required to wear the volunteer uniform while on duty and on City of Poplar Bluff and Poplar Bluff Parks and Recreation property. 6) I release the City of Poplar Bluff, Poplar Bluff Parks and Recreation and individuals from liability in case of accident during activities related to volunteering with Poplar Bluff Parks and Recreation as long as normal safety procedures have been taken.

### 3. **Poplar Bluff Parks and Recreation Waiver**

WAIVER OF RELEASE AND LIABILITY Poplar Bluff Parks and Recreation is not responsible for any injury or loss of property suffered while participating in Poplar Bluff Parks and Recreation activities, using equipment, or on any Poplar Bluff Parks and Recreation premises, for any reason whatsoever, including ordinary negligence on the part of Poplar Bluff Parks and Recreation, its employees, instructors, or agents, from any and all present and future claims resulting from participation in activities both present and future, that may be made by the registrant, the registrant's family, estate, heirs, or assigns. By participating, you agree to having your picture or likeness represented and published in any Poplar Bluff Parks and Recreation publication or media. By participating, you represent that you are in good health. You are aware that health, fitness, and recreation activities may range from vigorous cardiovascular activity to the exertion of strength training; and that these, and other activities provided by Poplar Bluff Parks and Recreation involve certain risks, including but not limited to death, disability, serious neck and spinal injuries resulting in complete paralysis, heart attack, and injury to bones, joints or muscles. By participating, you and your family are agreeing to voluntarily participate in activities with full knowledge of the inherent risks of property damage, personal injury, or death. You understand that Poplar Bluff Parks and Recreation encourages you to consult a physician before beginning any exercise or recreation program. You understand and agree to this waiver to be as broad and inclusive as the laws of the State of Missouri will permit and affirm that you freely agree to the rules and regulations of Poplar Bluff Parks and Recreation.



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4. **Applicant's Statement:**

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for volunteering as may be necessary in arriving at a volunteer decision. In the event of volunteering, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of Poplar Bluff Parks and Recreation. I have read and understand the parks/rec volunteer responsibility, volunteer acknowledgement, and waiver.

5. Please initial that you agree to the statement above. \*

Date:

6. **Thank you for submitting your application online. We will review your application soon.**